

TEAM 3 DIACONATE DUTIES FOR MARCH 2010

Date	Communion Preparation Sat @ 10am	Greeters and Bulletins Sunday @ 10:15	Registration Folders	Attendance Counters during Children's Sermon	Communion Servers (8) Spotters (2)
March 7	Meredith Buckley Susan Buckley	Bob Carlton 9:30 Mary Carlton Emily Clements Bobby Dean Curtis Dolberry	Melody Jennings Margaret Phillips Ben Reynolds Kathleen Sartin	Angela Smyth Bob Smyth	Mary Kay Dolberry Greg Mitchell Julia Ward Pat Wearth Richard Wearth Jr. Sandra Whatley Meredith Buckley Susan Buckley Bob Carlton Mary Carlton
March 14	Emily Clements Melody Jennings	Bobby Dean 9:30 Curtis Dolberry Mary Kay Dolberry Greg Mitchell Margaret Phillips	Ben Reynolds Kathleen Sartin Angela Smyth Bob Smyth	Julia Ward Pat Wearth	Richard Wearth Jr. Sandra Whatley Meredith Buckley Susan Buckley Bob Carlton Mary Carlton Emily Clements Bobby Dean Curtis Dolberry Mary Kay Dolberry
March 21	Greg Mitchell Ben Reynolds	Melody Jennings 9:30 Margaret Phillips Kathleen Sartin Angela Smyth Bob Smyth	Julia Ward Pat Wearth Richard Wearth Jr. Sandra Whatley	Susan Buckley Bob Carlton	Meredith Buckley Mary Carlton Emily Clements Bobby Dean Curtis Dolberry Mary Kay Dolberry Melody Jennings Greg Mitchell Margaret Phillips Ben Reynolds
March 28	Kathleen Sartin Julia Ward	Angela Smyth 9:30 Bob Smyth Pat Wearth Richard Wearth Jr. Sandra Whatley	Susan Buckley Bob Carlton Mary Carlton Emily Clements	Bobby Dean Melody Jennings	Meredith Buckley Curtis Dolberry Mary Kay Dolberry Greg Mitchell Margaret Phillips Ben Reynolds Kathleen Sartin Angela Smyth Bob Smyth Julia Ward
1. Communion Preparation according to the directions posted in the Sacristy for both services. 2. 9:30 Greeter in the church office to assist visitors in finding Sunday School classrooms and Nursery. 3. Other Greeters to Narthex with bulletins and set trays on Communion Table. Greet and seat.					

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		Angela Smyth	Susan Buckley		Curtis Dolberry
		Bob Smyth			Mary Kay Dolberry
					Greg Mitchell
					Margaret Phillips
					Ben Reynolds
					Kathleen Sartin
					Angela Smyth
1. Communion Preparation according to the directions posted in the Sacristy for both services.					
2. 9:30 Greeter in the church office to assist visitors in finding Sunday School classrooms and Nursery.					
3. Other Greeters to Narthex with bulletins and set trays on Communion Table. Greet and seat.					
4. Pass out registration folders during announcements.					
5. Attendance count during children's sermon and do NOT forget to count the choir. Record in book in Narthex.					
6. Folder folks please go to Chapel to pick up 17 folders. Tear out sheets and take to office and paperclip.					
7. Spotters keep an eye on the outside aisles during communion to assist servers.					
8. Enjoy the service until the end of sermon, then assemble in the back for communion serving.					
9. If possible, everyone help pick up 52 folders, tear out sheets and take to office after church.					
10. If you're not able to serve, please find a sub or let your team captains know.					
Thanks for accepting the responsibilities of the Diaconate as you are the vist church members most visitors meet. You are FCC's Ambassadors.					
Date	Communion Preparation	Greeters and Bulletins	Registration Folders	Attendance Counters during Children's Sermon	Communion Servers (8) Spotters (2)
	Sat @ 10am	Sunday @ 10:15			
Sept. 5	Angela Smyth Bob Smyth	Julia Ward 9:30 Pat Wearth Richard Wearth Jr. Sandra Whatley Meredith Buckley	Susan Buckley Bob Carlton Mary Carlton Emily Clements	Bobby Dean Melody Jennings	Curtis Dolberry Mary Kay Dolberry Greg Mitchell Margaret Phillips Ben Reynolds Kathleen Sartin Angela Smyth Bob Smyth Julia Ward Pat Wearth
Sept. 12	Bobby Dean Greg Mitchell	Richard Wearth Jr. 9:30 Sandra Whatley Meredith Buckley Susan Buckley Bob Carlton	Mary Carlton Emily Clements Melody Jennings Margaret Phillips	Ben Reynolds Kathleen Sartin	Curtis Dolberry Mary Kay Dolberry Angela Smyth Bob Smyth Julia Ward Pat Wearth Richard Wearth Jr. Sandra Whatley Meredith Buckley Susan Buckley
Sept. 19	Bob Carlton Mary Carlton	Emily Clements 9:30 Bobby Dean Curtis Dolberry	Margaret Phillips Ben Reynolds Kathleen Sartin	Bob Smyth Julia Ward	Greg Mitchell Pat Wearth Richard Wearth Jr.

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		Mary Kay Dolberry	Angela Smyth		Sandra Whatley
		Melody Jennings			Meredith Buckley
					Susan Buckley
					Bob Carlton
					Mary Carlton
					Emily Clements
					Bobby Dean
Sept. 26	Curtis Dolberry	Melody Jennings	Angela Smyth	Richard Wearth Jr.	Meredith Buckley
	Mary Kay Dolberry	Greg Mitchell	Bob Smyth	Sandra Whatley	Susan Buckley
		Margaret Phillips 9:30	Julia Ward		Bob Carlton
		Ben Reynolds	Pat Wearth		Mary Carlton
		Kathleen Sartin			Emily Clements
					Bobby Dean
					Curtis Dolberry
					Mary Kay Dolberry
					Melody Jennings
					Greg Mitchell
1. Communion Preparation according to the directions posted in the Sacristy for both services.					
2. 9:30 Greeter in the church office to assist visitors in finding Sunday School classrooms and Nursery.					
3. Other Greeters to Narthex with bulletins and set trays on Communion Table. Greet and seat.					
4. Pass out registration folders during announcements.					
5. Attendance count during children's sermon and do NOT forget to count the choir. Record in book in Narthex.					
6. Folder folks please go to Chapel to pick up 17 folders. Tear out sheets and take to office and paperclip.					
7. Spotters keep an eye on the outside aisles during communion to assist servers.					
8. Enjoy the service until the end of sermon, then assemble in the back for communion serving.					
9. If possible, everyone help pick up 52 folders, tear out sheets and take to office after church.					
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Dec. 5	Margaret Phillips Kathleen Sartin	Ben Reynolds Angela Smyth Bob Smyth 9:30 Julia Ward Pat Wearth	Richard Wearth Jr. Sandra Whatley Susan Buckley Bob Carlton	Mary Carlton Emily Clements	Meredith Buckley Bobby Dean Curtis Dolberry Mary Kay Dolberry Melody Jennings Greg Mitchell Margaret Phillips Ben Reynolds Kathleen Sartin Angela Smyth
Dec. 12	Julia Ward Sandra Whatley	Pat Wearth 9:30 Richard Wearth Jr. Meredith Buckley	Mary Carlton Emily Clements Bobby Dean	Margaret Phillips Ben Reynolds	Curtis Dolberry Mary Kay Dolberry Greg Mitchell

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		Susan Buckley	Melody Jennings		Kathleen Sartin
		Bob Carlton			Angela Smyth
					Bob Smyth
					Julia Ward
					Pat Wearth
					Richard Wearth Jr.
					Sandra Whatley
Dec. 19	Meredith Buckley	Bob Carlton	Melody Jennings	Angela Smyth	Mary Kay Dolberry
	Susan Buckley	Mary Carlton 9:30	Margaret Phillips	Bob Smyth	Greg Mitchell
		Emily Clements	Ben Reynolds		Julia Ward
		Bobby Dean	Kathleen Sartin		Pat Wearth
		Curtis Dolberry			Richard Wearth Jr.
					Sandra Whatley
					Meredith Buckley
					Susan Buckley
					Bob Carlton
					Mary Carlton
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5. Attendance count during children's sermon and do NOT forget to count the choir. Record in book in Narthex.					
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Date	Communion Preparation for the	Greeters and Bulletins			Communion Servers (8) Spotters (2)
Dec. 24	Emily Clements	Bobby Dean			Kathleen Sartin
6:00pm	Melody Jennings	Curtis Dolberry			Angela Smyth
Service		Mary Kay Dolberry			Bob Smyth
		Greg Mitchell			Julia Ward
		Margaret Phillips			Pat Wearth
					Richard Wearth Jr.
					Sandra Whatley
					Susan Buckley
					Bob Carlton
					Mary Carlton
	Communion Preparation	Greeters and Bulletins			

